



**Notes of the Appraisal Sub-Group Meeting
held on Monday 13 June 2004 at 10am,
SEP Ltd, 94 Elmbank Street, Glasgow**

Present

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| Greg Allan | Scottish Executive |
| David Robson | Scottish Enterprise |
| Kevin Cullen | University of Glasgow |
| George Boag | Targeting Innovation Ltd |

In Attendance

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| Brenda Grant | Scottish Executive |
| Diane Greenlees | SEP Ltd |
| Derek Gallaher | SEP Ltd |
| Moragh Hastie | SEP Ltd |

1. The Scottish Innovative Actions Appraisal Sub-Group was welcomed to the third meeting of the Group.
2. The current financial status of the programme was outlined. Following the last Steering Group meeting in December 2004, a total of 16 projects had been approved for funding representing £1,685,423 ERDF grant assistance, and an 85% commitment of the ERDF budget available for projects. There were six projects for consideration at the meeting for a total of £268,237 ERDF grant assistance. If all six projects were recommended for approval and formally approved at the next Steering Group meeting on 23 June this would result in a 98% commitment of the ERDF budget available for projects. The ERDF budget balance remaining for future project applications would therefore be £50,228.
3. The group briefly discussed how they would handle the small amount of funding still available for projects. There would be the option of inviting increased cost applications from approved projects or of stimulating one or two small projects to operate in the time remaining. The group's preference would be to stimulate one or two small projects. The Programme Management Team would advise the Steering Group of this preference at its meeting next week.
4. Each of the six projects for consideration at the meeting was introduced, highlighting any outstanding issues. There was a general discussion on each project and the group's questions and comments noted. Each project was given a score and a recommendation made on the suitability for funding. The average score and recommendations for each project are summarised in Appendix One.
5. The meeting closed at 12.30.